

ITEM 12

DATED

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LICENCE

relating to land at Rye Harbour

between

THE ENVIRONMENT AGENCY

and

ICKLESHAM PARISH COUNCIL



ENVIRONMENT AGENCY  
Horizon House  
Deanery Road  
Bristol  
BS1 5AH

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This licence is dated

2021

## Parties

- (1) **ENVIRONMENT AGENCY** whose head office is Horizon House Deanery Road, Bristol BS1 5AH and whose address for service is Guildbourne House, Chatsworth Road, Worthing, BN11 1LD  
**(Agency)**
- (2) **ICKLESHAM PARISH COUNCIL** whose registered address is PO Box 395, Hastings, East Sussex, TN34 9JU  
**(Licensee)**

## Agreed terms

### 1. Interpretation

The following definitions and rules of interpretation apply in this licence.

#### 1.1 Definitions:

**Agency's Land:** the area of land known as land at Icklesham which is registered at the Land Registry under title number SX79935

**Competent Authority:** any statutory undertaker or any statutory public local or other authority or regulatory body or any court of law or government department or any of them or any of their duly authorised officers.

**Licence Fee:** £150.00 per annum, subject to review in accordance with clause 4.

**Licence Fee Commencement Date:** 1 April 2022

**Licence Period:** the period of 10 years from and including the Licence Period Commencement Date to and including 31 March 2031 unless determined in accordance with clause 5.

**Licence Period Commencement Date:** 1 April 2021

**Necessary Consents:** all planning permissions and all other consents, licences, permissions, certificates, authorisations and approvals whether of a public or private nature which shall be required by any Competent Authority for the Permitted Use.

**Permitted Use:** to erect and maintain a flagstaff

**Plan:** the plan attached to this licence marked "Plan".

**Property:** that part of the Agency's Land shown edged red on the Plan.

**VAT:** value added tax chargeable under the Value Added Tax Act 1994 and any similar replacement tax and any similar additional tax.

- 1.2 Clause, Schedule and paragraph headings shall not affect the interpretation of this licence.
- 1.3 A **person** includes a natural person, corporate or unincorporated body (whether or not having separate legal personality).
- 1.4 The Schedule forms part of this licence and shall have effect as if set out in full in the body of this licence. Any reference to this licence includes the Schedule.
- 1.5 Unless the context otherwise requires, words in the singular shall include the plural and in the plural shall include the singular.
- 1.6 Unless the context otherwise requires, a reference to one gender shall include a reference to the other genders.
- 1.7 A reference to laws in general is a reference to all local, national and directly applicable supra-national laws as amended, extended or re-enacted from time to time and shall include all subordinate laws made from time to time under them and all orders, notices, codes of practice and guidance made under them.
- 1.8 Unless otherwise specified, a reference to a statute or statutory provision is a reference to it as amended, extended or re-enacted from time to time and shall include all subordinate legislation made from time to time under that statute or statutory provision and all orders, notices, codes of practice and guidance made under it.
- 1.9 A reference to **writing** or **written** excludes fax and e-mail.
- 1.10 Any obligation on a party not to do something includes an obligation not to allow that thing to be done and an obligation to use best endeavours to prevent that thing being done by another person.
- 1.11 References to clauses and Schedules are to the clauses and Schedules of this licence and references to paragraphs are to paragraphs of the relevant Schedule.
- 1.12 Any words following the terms **including, include, in particular, for example** or any similar expression shall be construed as illustrative and shall not limit the sense of the words, description, definition, phrase or term preceding those terms.
- 1.13 Unless expressly provided otherwise, the obligations and liabilities of the Licensee under this licence are joint and several.
- 1.14 A **working day** is any day which is not a Saturday, a Sunday, a bank holiday or a public holiday in England.

## **2. Licence to occupy**

- 2.1 Subject to clause 3 and clause 5, the Agency permits the Licensee to occupy the Property for the Permitted Use for the Licence Period in common with the Agency and all others authorised by the Agency (so far as is not inconsistent with the rights given to the Licensee to use the Property for the Permitted Use).
- 2.2 The Licensee acknowledges that:
- (a) the Licensee shall occupy the Property as an individual licensee and no relationship of landlord and tenant is created between the Agency and the Licensee by this licence;
  - (b) the flagstaff will at all times remain the property of the Licensee;
  - (c) the Agency retains control, possession and management of the Property and the Licensee shall have no right to exclude the Agency from the Property;
  - (d) the licence to occupy granted by this agreement is personal to the Licensee and are not assignable and the rights given in clause 2 may only be exercised by the Licensee; and
  - (e) without prejudice to its rights under clause 5, the Agency shall be entitled at any time on giving not less than 6 weeks' notice to require the Licensee to transfer to alternative space elsewhere and the Licensee shall comply with such requirement.

## **3. Licensee Obligations**

The Licensee shall agree and undertake:

- (a) to pay the Agency the Licence Fee on the date of the Licence Fee Commencement Date and on each anniversary during the Licence Period;
- (b) to be responsible for the full cost of installing and maintaining the flagstaff in the position as shown on the Plan and to comply with all reasonable directions of the Agency's Harbour Master in respect of the flagstaff including but not limited to the siting of the flagstaff metal support stays;
- (c) to keep the Property clean, tidy and clear of rubbish;
- (d) not to use the Property other than for the Permitted Use;
- (e) not to make any alteration or addition whatsoever to the Property;
- (f) not to do or permit to be done on the Property anything which is illegal or which may be or become a nuisance (whether actionable or not), annoyance, inconvenience or disturbance to the Agency or any owner or occupier of neighbouring property;
- (g) not to cause or permit to be caused any damage to:
  - (i) the Property or any neighbouring property; or
  - (ii) any property of the owners or occupiers of the Property or any neighbouring property;

- (h) not to apply for any planning permission in respect of the Property;
- (i) not to do anything that will or might constitute a breach of any Necessary Consents affecting the Property;
- (j) not obstruct or prevent the Agency from entering the Property during the Licence Period and not to obstruct any public rights of way;
- (k) to observe any rules and regulations the Agency makes and notifies to the Licensee from time to time governing their use of the Property;
- (l) to leave the Property in a clean and tidy condition and to remove the flagstaff and to reinstate the Property to the reasonable satisfaction of the Agency at the end of the Licence Period;
- (m) to fully indemnify the Agency and keep the Agency indemnified against all losses, claims, demands, actions, proceedings, damages, costs, expenses or other liability in any way arising from:
  - (i) this licence;
  - (ii) any breach of any of the undertakings contained in clause 3 by the Licensee; and/or
  - (iii) the exercise of any rights given in clause 2;
- (n) to effect and maintain insurance including but not limited to public liability insurance in respect of the flagstaff and the Licensee's use of the Property against all usual risks and to produce to the Agency upon demand a full copy of the policy (including any schedules and endorsements) and the receipt for the last payment of the premium;
- (o) to effect and maintain third party liability insurance to a minimum amount of £5,000,000 (five million pounds) and to produce to the Agency on demand a copy of the current certificate and a full copy of the policy (including any schedules and endorsements).

#### 4. Licence Fee Review

4.1 The following definitions will apply to this clause:

- (a) **Review Date** means every fifth anniversary of the Licence Period Commencement Date;
- (b) **Initial Licence Fee** means £150.00
- (c) **Index** means the "all items" figure of the Retail Prices Index published by the Office for National Statistics or any officially published index intended to supersede it'
- (d) **Index Figure** means for a particular date the published figure on the Index for the month two months before that date;
- (e) **Base RPI Month Figure** means the Index Figure for the month two months before the Licence Period Commencement Date

- 4.2 On each Review Date, the Licence Fee is to be adjusted by multiplying the Initial Licence Fee by the Index Figure and dividing that figure by the Base RPI Month Figure (the **New Licence Fee**).
- 4.3 The Licensee is to pay the Licence Fee at the rate applying before the Review Date until the next Licence Fee payment date after the New Licence Fee is agreed or decided.
- 4.4 Starting on the next Licence Fee payment date, the Licensee is to pay the New Licence Fee.
- 4.5 On that Licence Fee payment date:
- (a) The Licensee is also to pay any amount by which the New Licence Fee since the Review Date exceeds the Licence Fee paid, with interest at 4% below the Law Society's interest rate on the excess of each instalment from its Licence Fee payment date
  - (b) The Agency is to refund any amount by which the Licence Fee paid exceeds the New Licence Fee payable since the Review Date with interest at 4% below the Law Society's interest rate on the excess of each instalment from the date of receipt.
- 4.6 If the method of calculation of the Index is changed, any official reconciliation between the old and the new method should be adopted.

## **5. Termination**

- 5.1 This licence shall end on the earliest of:
- (a) the end of the Licence Period; and
  - (b) the expiry of any notice given by the Agency to the Licensee at any time on breach of the licensee obligations contained in clause 3; and.
  - (c) the expiry of not less than 3 months' notice given by the Agency to the Licensee or by the Licensee to the Agency.
- 5.2 Termination of this licence shall not affect the rights of either party in connection with any breach of any obligation under this licence which existed at or before the date of termination.

## **6. Statutory Powers**

- 6.1 Nothing in this licence shall prejudice, conflict with or affect the exercise by the Agency of its statutory functions, powers, rights, duties, responsibilities or obligations arising or imposed under the Environment Act 1995 or any other legislative provision enactment, bye-law or regulation whatsoever, nor shall it fetter the exercise of any discretion the Environment Agency may have.
- 6.2 Nothing in this licence shall operate as a statutory licence, waiver, consent, or approval from the Agency

## **7. Notices**

- 7.1 Any notice given under this licence shall be in writing and shall be delivered by hand or sent by pre-paid first-class post or other next working day delivery service to the relevant party as follows:
- (a) to the Agency at: Environment Agency, Guildbourne House, Chatsworth Road, Worthing, BN11 1LD and marked for the attention of Estates Operations Manager; and
  - (b) to the Licensee at PO Box 395, Hastings, East Sussex, TN34 9JU
- or as otherwise specified by the relevant party by notice in writing to each other party.
- 7.2 Any notice given in accordance with clause 7.1 will be deemed to have been received:
- (a) if delivered by hand, on signature of a delivery receipt or at the time the notice is left at the proper address; or
  - (b) if sent by pre-paid first-class post or other next working day delivery service, at 9.00 am on the second working day after posting.
- 7.3 A notice given under this licence shall not be validly given if sent by e-mail.
- 7.4 This clause does not apply to the service of any proceedings or other documents in any legal action or, where applicable, any arbitration or other method of dispute resolution.

## **8. No warranties for use or condition**

- 8.1 The Agency gives no warranty that the Property possesses the Necessary Consents for the Permitted Use.
- 8.2 The Agency gives no warranty that the Property is physically fit for the purposes specified in clause 2.
- 8.3 The Licensee acknowledges that they do not rely on, and shall have no remedies in respect of, any representation or warranty (whether made innocently or negligently) that may have been made by or on behalf of the Agency before the date of this licence as to any of the matters mentioned in clause 8.1 or clause 8.2.
- 8.4 Nothing in this clause shall limit or exclude any liability for fraud.

## **9. Limitation of Agency's liability**

- 9.1 Subject to clause 9.2, the Agency is not liable for:
- (a) the death of, or injury to the Licensee, or his invitees to the Property; or
  - (b) damage to any property of the Licensee or his invitees; or



- (c) any losses, claims, demands, actions, proceedings, damages, costs or expenses or other liability incurred by the Licensee or his invitees to the Property in the exercise or purported exercise of the rights granted by clause 2.

9.2 Nothing in clause 9.1 shall limit or exclude the Agency's liability for:

- (a) death or personal injury or damage to property caused by negligence on the part of the Agency or its employees or agents; or
- (b) any matter in respect of which it would be unlawful for the Agency to exclude or restrict liability.

#### **10. Third party rights**

A person who is not a party to this licence shall not have any rights under the Contracts (Rights of Third Parties) Act 1999 to enforce any term of this licence.

#### **11. Governing law**

This licence and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with the law of England and Wales.

#### **12. Jurisdiction**

Each party irrevocably agrees that the courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim arising out of or in connection with this licence or its subject matter or formation (including non-contractual disputes or claims).

This licence has been entered into on the date stated at the beginning of it.

**SIGNED FOR AND ON BEHALF OF THE  
ENVIRONMENT AGENCY )  
)**

**SIGNED FOR AND ON BEHALF OF  
ICKLESHAM PARISH COUNCIL )**

**Terms and conditions of use of Parish Council recreation grounds.**

Name of user/club:

Name of user/club representative (this will be the person that we contact):

Email address:

Telephone number (including mobile):

Dates of use (from and to):

1. Goal posts must be taken down at the end of the season unless they are needed to be taken down earlier for mowing. Resulting holes must be capped with approved caps.
2. The number and position of goal posts and pitches must be agreed in writing with the Council before the season commences.
3. No sub-letting of the ground is allowed without written permission from the council.
4. Pitches/ground only to be used if the ground conditions are such that play can take place without undue damage to the playing surface. A pitch/ground inspection will be performed by the Council to ensure the ground can be played on without damage to the surface. The Council reserves the right to cancel play on the ground without notice.
5. No mechanical equipment (including mowers) to be used on the grounds without prior permission from the council. Line marking equipment is permitted.
6. The location of any materials for use on the ground to be stored on site should be agreed by the Council in writing before any such materials are brought onto the site.
7. The Council will review these terms of conditions for football clubs annually every May and users/clubs will be issued with them in June. All other sports will be reviewed in March and issued in April.
8. The grounds can only be used if the terms and conditions are agreed to and a signed copy received by Council before the following dates; Football clubs by 1<sup>st</sup> July, all other sports by 1<sup>st</sup> May.
9. All clubs/users of the ground must have valid public liability insurance throughout the period for which they use the ground. Minimum cover levels should reflect the guidance of the relevant sporting body. A copy of the users/clubs insurance details to be submitted with the signed agreement.
10. The Council reserves the right to charge for the use of any of its grounds. Any charges for use of the recreation ground to be reviewed annually in September and be in force from 1<sup>st</sup> April following.
11. Any comments in relation to the use of sports pitches received from stakeholders will be taken into account in the following annual review.
12. The Council reserves the right to stop use of the grounds where, the terms of use have been broken, there is an identified risk to health or safety, or to facilitate a community use.
13. Users/Clubs to ensure any litter is removed from site, each time they use the facility.

14. It is requested that users/clubs park only in designated areas within the site or if on the highway that consideration is given to residents and other users of the area. All parking should be in accordance with highway regulations.
15. Clubs will restore goal mouths within one month of the last fixture at the end of the season. Should this work not be completed as agreed the Council will instruct a contractor to undertake this work and recharge this cost to the club.
16. Every club to submit a fixtures (and practice sessions) list before the start of the season. 7 day's notice must be given of any additional fixtures and the Council reserve the right to refuse play.
17. The use of the ground for tournaments must be the subject of specific written consent of the council.
18. Equipment to be stored off site unless agreed in writing by the Council.
19. All organised sports to be agreed by the Council.
20. All users are reminded that informal use of the ground is permitted at all times and that during formal use of the ground users should operate so as to not unduly interfere with the right of the general public to use the ground.
21. The Council may impose specific rules for individual grounds or pitches.
22. Users to inform the Council of any matters that should be notified and to report any accidents/incidents occurring on site within 7 days.

This agreement can be cancelled at any time by the Council without notice if any of the above conditions are broken.

Signed on behalf of the council:

Date:

Signed on behalf of the user/club:

Date:

Rye Bay FC Risk Assessment

9 aside wheeled goals

Signed.....

Date.....

Persons conducting the assessment (name and title):

Date:

Activity <i>Identify the various activities undertaken at the site.</i>	Hazards (Existing and Potential) <i>Identify known and potential hazards for each activity. Keep in mind long-term health hazards.</i>	Risks <i>Identify the risk associated with each hazard.</i>	Risk Value (Priority) <i>Using the matrix below indicates if each risk is Low, Medium or High. Consider the likelihood and the severity as though there are no controls measures in place</i>	Control Measures? <i>List what is already in place to eliminate or reduce. Make sure that you have reduced risks 'so far as is reasonably practicable'. Part of harm reduction is appropriate provision of first-aid. Do the controls meet legislative requirements? How do your controls compare to 'best practices'?</i>	Are Controls in Place? If not, how and when? <i>Deal with hazards which are high-risk and have serious consequences first. Identify who will take the action, when they will take the action, and make note of when the action is completed.</i>
			L S Risk Level		
9 aside wheeled goals	Storing the goals	Falling over	1 4 LOW	1. When the goals are not in use they will be placed securely together by the side/back of the clubhouse. 2. They will be padlocked together and the wheels will be	Managers and coaches will oversee.

									lowered. 3. Nets will be tied up and secured.	
	Matches	Falling over	1	4	Low				1. Goals to be taken off wheels. 2. Goals will be securely anchored when in use.	Managers and coaches will oversee.

Name of Person who conducted the assessment	Signature	Date
Chris Catt (Chairman & COVID-19 Officer)		21/10/2020

**Incident Likelihood**

- 4 = *Very likely to occur*
- 3 = *Somewhat likely*
- 2 = *Remote*
- 1 = *Improbable*

**Potential Severity**

- 4=*Severe* (death, serious illness with more than 2 days in the hospital.
- 3=*Substantial* (illness, high temperature, quarantine for 7 days)
- 2= *Minor* (medical aid injury, minor illness)
- 1=*Minimal* (first aid injury)

**Risk Value**

= Incident Probability x Potential Severity

**Risk Level**

- > 11, *High Risk* (take immediate action to eliminate the risk or implement appropriate controls to lower the risk)
- = 4 – 11, *Medium Risk* (take timely action to implement appropriate controls to lower or minimise risk)
- < 4 *Low Risk* (continued operation is permissible with minimal controls)



HOME //

9V9 CHAMPION PORTABLE GOAL (16FT X 7FT) - PAIR

**CHRISTMAS GIFT IDEAS** [\*\*CLICK HERE\*\*](#)



**Icklesham Parish Council**  
**Putting Governance in your hands**

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**Open Spaces Committee**

Wednesday 16<sup>th</sup> December 2020

Start Time: 19.00

**Present:** Cllrs Mrs C Merricks, P Turner, D Smedley (Chairman), H Sutton.  
Mrs J Cannings (D/Clerk), and Miss C Dyer (Clerk) and were in attendance. No members of the public were present.

1. **To receive questions or comments from the public on any matter on the agenda.**
2. **To receive apologies for absence.** Apologies had been received from Cllr Tollett.
3. **To receive any disclosure of interests.** There were none.
4. **To approve the minutes of the last meeting on 27<sup>th</sup> July 2020.** *Approved.*
5. **Harbour Field Play Area.** *It was resolved to approve the proposal to install grass mats at the entrance and exit of the play tunnel. Clerk to action.*
6. **Jubilee Field entrance project**
  - 6a.– **Draft deed of easement from Rother District Council.** *It was resolved to refer the deed of easement to the Council's Solicitor for review and advice.*
  - 6b. **The Clerk seeks approval to proceed with the enclosed quotation for the manufacturing and supply of the new gate.** *Motion passed to approve and proceed with the quotation for the gate as submitted.*
7. **Icklesham recreation ground football pitch.** Deputy Clerk gave an overview of the quotations received to date for the proposed remedial works. It was explained that 2 of the contractors approached had suggested a different approach than the Council's grounds contractor however all contractors had stated they would not recommend that any play takes place over the Winter and that play should not take place on the surfaces until works were completed. *It was proposed that a recommendation is taken to full council for works to be delayed until Spring, that Fitt Garden and Sports Maintenance was chosen as the contractor at a quoted price of £1408 + VAT and that the contractor would be contacted to ask whether he would hold his price until this time. Motion passed. It was proposed that Committee take a recommendation to full council that any underspend against the 2021/22 budget for these works be transferred to a fund for ongoing maintenance of all Parish sports pitches. Motion passed.*
8. **Review of terms and conditions for use of recreation grounds.** Document was reviewed and amendments agreed. Charging of clubs for use of pitches discussed. *Motion passed for level of charging to be set at next Open Spaces committee meeting. Motion passed for amended document without charges outlined to be presented to Full Council for consideration and adoption.*
9. **Update on actions:**

**Harbour Field** – Awaiting written quotation for potential levelling works.
10. **To consider any urgent items.**
11. **Date of next meeting.** 8<sup>th</sup> February 2021 location to be confirmed.



ITEM 17a

# Fitt Garden & Sports Ground Maintenance

29 Manor Road  
Eastbourne  
East Sussex  
BN229DS  
07738220455 / 01323 507946  
fittgroundmaintenance@msn.com

www.fittgm.co.uk

8<sup>th</sup> December 2020

Icklesham Parish Council  
PO BOX 395  
Hastings  
East Sussex  
TN34 9JU

ickleshampc@hotmail.co.uk  
ickleshampcdeputyclerk@outlook.com

## Quotation

### Grounds Maintenance Prices per item rate per pitch (discounts available for multi pitches).

Football (initial) Marking	1 pitch	██████████
Goal mouth Repairs (up to 1 cm <sup>3</sup> soil & seed)		██████████
Slitting sports Pitch	(SISIS Multi slit 1.5m up to 10' depth)	██████████ ✓
Chain harrow Sports Field		██████████ ✓
Over Seed Rye Sport Renovation mix and Labour (40kg)		██████████
Herbicide (Weed killer)	includes weed killer	██████████
Fertiliser - Sports Field	Liquid (Spring / Summer)	██████████
	Liquid (Autumn / Winter)	██████████ ✓
John Deere 1500 aerator up to 4' solid tine 13mm	1.5 metre	██████████ ✓



£1,408.00

## Detailed Receipts &amp; Payments by Budget Heading 31st December 2020

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>101 Staffing &amp; Allowances</b>							
1101 Salaries incl Tax & Ni	33,907	43,750	9,843		9,843	77.5%	
1102 Staff Allowances	334	420	86		86	79.6%	
1103 Chair's Expenses	221	250	29		29	88.3%	
1104 Courses & Training	30	500	470		470	6.0%	
1105 Travel	578	700	122		122	82.6%	
Staffing & Allowances :- Indirect Payments	<b>35,070</b>	<b>45,620</b>	<b>10,550</b>	<b>0</b>	<b>10,550</b>	<b>76.9%</b>	<b>0</b>
<b>Net Payments</b>	<b>(35,070)</b>	<b>(45,620)</b>	<b>(10,550)</b>				
<b>102 General Administration</b>							
1276 Precept Received	113,474	113,474	0			100.0%	
1278 Rents	0	20	20			0.0%	
1279 BT Wayleave	0	128	128			0.0%	
1290 Interest Received	7	10	3			71.6%	
General Administration :- Receipts	<b>113,481</b>	<b>113,632</b>	<b>151</b>			<b>99.9%</b>	<b>0</b>
1201 Audit Fee (Int & Ext)	536	550	14		14	97.5%	
1205 Hall Hire	0	350	350		350	0.0%	
1210 Insurance	1,543	1,609	66		66	95.9%	
1215 Office Expenses	3,026	3,500	474		474	86.5%	
1220 Subscriptions	1,528	1,550	22		22	98.6%	
1225 Donations	9,000	9,000	0		0	100.0%	
1227 Election Costs	0	750	750		750	0.0%	
1229 Parish Poll	0	2,500	2,500		2,500	0.0%	
1231 Legal Costs	0	1,000	1,000		1,000	0.0%	
1233 Website/Newsletter	66	1,000	934		934	6.6%	
1235 Action Plan Refresh	0	5,000	5,000		5,000	0.0%	
2204 Churchyard Maintenance	2,900	3,500	600		600	82.9%	
General Administration :- Indirect Payments	<b>18,600</b>	<b>30,309</b>	<b>11,709</b>	<b>0</b>	<b>11,709</b>	<b>61.4%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>94,882</b>	<b>83,323</b>	<b>(11,559)</b>				
<b>104 PLWB</b>							
1401 PWLB Repayment	1,559	3,118	1,559		1,559	50.0%	
1405 PWLB Loan 2 Repayment	0	2,039	2,039		2,039	0.0%	
PLWB :- Indirect Payments	<b>1,559</b>	<b>5,157</b>	<b>3,598</b>	<b>0</b>	<b>3,598</b>	<b>30.2%</b>	<b>0</b>
<b>Net Payments</b>	<b>(1,559)</b>	<b>(5,157)</b>	<b>(3,598)</b>				

## Detailed Receipts &amp; Payments by Budget Heading 31st December 2020

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>201 Street Lighting</b>							
2101 Street Lighting Maintenance	381	1,260	879		879	30.3%	
2103 Street Lighting Elect. Consump	692	816	124		124	84.8%	
Street Lighting :- Indirect Payments	<b>1,073</b>	<b>2,076</b>	<b>1,003</b>	<b>0</b>	<b>1,003</b>	<b>51.7%</b>	<b>0</b>
<b>Net Payments</b>	<b>(1,073)</b>	<b>(2,076)</b>	<b>(1,003)</b>				
<b>202 Open Spaces</b>							
2202 Bus Shelter Repair & Cleaning	0	500	500		500	0.0%	
2206 Dog Bins	1,950	1,890	(60)		(60)	103.2%	
2208 Fencing Works	240	700	460		460	34.3%	
2209 Grass Cutting	10,819	11,547	728		728	93.7%	
2211 Inspection Fee	0	360	360		360	0.0%	
2213 Annual Risk Assessment	725	725	0		0	100.0%	
2220 Play Equipment Maintenance	5,348	5,000	(348)		(348)	107.0%	
2233 Signs	0	100	100		100	0.0%	
2235 Tree Works	160	500	340		340	32.0%	
2246 Small Works Maintenance	2,624	4,000	1,376		1,376	65.6%	
2248 Rubbish Clearance	3,660	4,800	1,140		1,140	76.3%	
2252 Traffic Calming	0	7,000	7,000		7,000	0.0%	
2254 Defibrillators for halls	0	2,000	2,000		2,000	0.0%	
2256 Moveable Speed Device	0	2,500	2,500		2,500	0.0%	
2283 Recreation Ground Improvements	0	1,000	1,000		1,000	0.0%	
2285 Community Initiatives	360	750	390		390	48.0%	
Open Spaces :- Indirect Payments	<b>25,886</b>	<b>43,372</b>	<b>17,486</b>	<b>0</b>	<b>17,486</b>	<b>59.7%</b>	<b>0</b>
<b>Net Payments</b>	<b>(25,886)</b>	<b>(43,372)</b>	<b>(17,486)</b>				
<b>203 Allotments</b>							
2377 Allotment Income	1,128	1,500	373			75.2%	
Allotments :- Receipts	<b>1,128</b>	<b>1,500</b>	<b>373</b>			<b>75.2%</b>	<b>0</b>
2301 Allotment Maintenance	2,545	5,000	2,455		2,455	50.9%	
Allotments :- Indirect Payments	<b>2,545</b>	<b>5,000</b>	<b>2,455</b>	<b>0</b>	<b>2,455</b>	<b>50.9%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>(1,418)</b>	<b>(3,500)</b>	<b>(2,082)</b>				
<b>204 Rye Harbour</b>							
2479 RHCP Donations	12,609	16,500	3,891			76.4%	
Rye Harbour :- Receipts	<b>12,609</b>	<b>16,500</b>	<b>3,891</b>			<b>76.4%</b>	<b>0</b>

## Detailed Receipts &amp; Payments by Budget Heading 31st December 2020

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
2401 Nature Reserve	0	450	450		450	0.0%	
2405 Flagpole Survey & Maintenance	810	2,000	1,190		1,190	40.5%	
2421 WC Cleaning & Consumables	3,349	6,811	3,462		3,462	49.2%	
2423 RHCP Rates	6,400	6,997	597		597	91.5%	
2425 RH WC Energy Charges	588	500	(88)		(88)	117.5%	
2427 RH WC Water Charges	1,996	3,000	1,004		1,004	66.5%	
2429 RH Signage	0	150	150		150	0.0%	
2433 RHCP & WC Maintenance	0	2,500	2,500		2,500	0.0%	
2437 RHWC Rates	1,437	1,572	135		135	91.4%	
2439 RHCP Bollards	0	1,500	1,500		1,500	0.0%	
2441 RHCP Electric Car Charger	0	1,000	1,000		1,000	0.0%	
2443 RH Traffic Congestion	0	1,775	1,775		1,775	0.0%	
<b>Rye Harbour :- Indirect Payments</b>	<b>14,579</b>	<b>28,255</b>	<b>13,676</b>	<b>0</b>	<b>13,676</b>	<b>51.6%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>(1,969)</b>	<b>(11,755)</b>	<b>(9,786)</b>				
<b>205 Winchelsea</b>							
2522 Formal Entrance Jubilee Field	0	1,000	1,000		1,000	0.0%	
<b>Winchelsea :- Indirect Payments</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0.0%</b>	<b>0</b>
<b>Net Payments</b>	<b>0</b>	<b>(1,000)</b>	<b>(1,000)</b>				
<b>206 Village Hall</b>							
2601 Village Hall Organisation	6,900	6,900	0		0	100.0%	
<b>Village Hall :- Indirect Payments</b>	<b>6,900</b>	<b>6,900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100.0%</b>	<b>0</b>
<b>Net Payments</b>	<b>(6,900)</b>	<b>(6,900)</b>	<b>0</b>				
<b>208 Winchelsea Beach</b>							
2801 Smeatons Lane	0	500	500		500	0.0%	
<b>Winchelsea Beach :- Indirect Payments</b>	<b>0</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>500</b>	<b>0.0%</b>	<b>0</b>
<b>Net Payments</b>	<b>0</b>	<b>(500)</b>	<b>(500)</b>				
<b>999 VAT Data</b>							
115 VAT Refunds	3,098	0	(3,098)			0.0%	
<b>VAT Data :- Receipts</b>	<b>3,098</b>	<b>0</b>	<b>(3,098)</b>				<b>0</b>
515 VAT on Payments	4,847	0	(4,847)		(4,847)	0.0%	
<b>VAT Data :- Indirect Payments</b>	<b>4,847</b>	<b>0</b>	<b>(4,847)</b>	<b>0</b>	<b>(4,847)</b>		<b>0</b>
<b>Net Receipts over Payments</b>	<b>(1,749)</b>	<b>0</b>	<b>1,749</b>				

## Detailed Receipts &amp; Payments by Budget Heading 31st December 2020

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	130,316	131,632	1,316			99.0%	
Payments	111,059	168,189	57,130	0	57,130	66.0%	
<b>Net Receipts over Payments</b>	<u>19,258</u>	<u>(36,557)</u>	<u>(55,815)</u>				
<b>Movement to/(from) Gen Reserve</b>	<u>19,258</u>						

ITEM 22

## ICKLESHAM PARISH COUNCIL

## 2021/22 Meetings

Please note that where there are two meetings per evening: Planning starts at 6.15pm and the next meeting follows at either 7 or 7.15pm; please always check the agenda displayed on the website for more information.

<b>Time</b>	<b>Date 2021</b>	<b>Group</b>	<b>Venue</b>
6.15pm	Monday 12 <sup>th</sup> April	Planning then Allotments Committee	all held remotely until further notice
7:00pm	Friday 16 <sup>th</sup> April	Provisional Annual Parish Meeting	all held remotely until further notice
6.15pm	Monday 26 <sup>th</sup> April	Planning then Open Spaces Committee	all held remotely until further notice
6.15pm & 7.15pm	Monday 10 <sup>th</sup> May	Planning then Full Council (AGM)	all held remotely until further notice
6.15pm	Monday 24 <sup>th</sup> May	Planning	all held remotely until further notice
6.15pm	Monday 14 <sup>th</sup> June	Planning	all held remotely until further notice
6.15pm	Monday 28 <sup>th</sup> June	Planning	all held remotely until further notice
6.15pm & 7.15pm	Monday 12 <sup>th</sup> July	Planning then Full Council	all held remotely until further notice
6.15pm	Monday 26 <sup>th</sup> July	Planning	all held remotely until further notice
6.15pm	Monday 9 <sup>th</sup> August	Planning then Allotments Committee	all held remotely until further notice
6.15pm	Monday 23 <sup>rd</sup> August	Planning then Staffing Committee	all held remotely until further notice
6.15pm & 7.15pm	Monday 13 <sup>th</sup> September	Planning then Full Council	all held remotely until further notice
6.15pm	Monday 27 <sup>th</sup> September	Planning then Open Spaces Committee	all held remotely until further notice
6.15pm	Monday 11 <sup>th</sup> October	Planning	all held remotely until further notice
6.15pm	Monday 25 <sup>th</sup> October	Planning then Budget Meeting	all held remotely until further notice
6.15pm & 7.15pm	Monday 8 <sup>th</sup> November	Planning then Full Council	all held remotely until further notice
6.15pm	Monday 22 <sup>nd</sup> November	Planning then Allotments Committee	all held remotely until further notice
6.15pm	Monday 13 <sup>th</sup> December	Planning	all held remotely until further notice
	<b>Date 2022</b>		
6.15pm & 7.15pm	Monday 10 <sup>th</sup> January	Planning then Full Council	all held remotely until further notice
6.15pm	Monday 24 <sup>th</sup> January	Planning then Staffing Committee	all held remotely until further notice
6.15pm	Monday 14 <sup>th</sup> February	Planning	all held remotely until further notice
6.15pm	Monday 28 <sup>th</sup> February	Planning then Open Spaces Committee	all held remotely until further notice
6.15pm & 7.15pm	Monday 14 <sup>th</sup> March	Planning then Full Council	all held remotely until further notice
6.15pm	Monday 28 <sup>th</sup> March	Planning	all held remotely until further notice

ITEM 24

ickleshampc@hotmail.co.uk

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**From:** [REDACTED]  
**Sent:** 04 January 2021 21:47  
**To:** ickleshampc@hotmail.com  
**Subject:** Rye Harbour Car Park

Attn Claire Dyer

Dear Claire,

I would like to add my voice to those who I believe have already contacted you about the possibility of closing the Rye Harbour car park as per the first lockdown. Those of us who live here are finding it impossible to keep safe whilst we attempt to have our daily exercise due to the sheer number of people coming down here to walk.

Now that this third lockdown has been imposed I would urge you to try to encourage people to stay local, thereby allowing residents of the village to walk safely.

Very best,

[REDACTED]  
[REDACTED]

ITEM 24

**icklehampc@hotmail.co.uk**

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**From:** [REDACTED]  
**Sent:** 31 December 2020 21:29  
**To:** icklehampc@hotmail.co.uk  
**Subject:** Rye Harbour Car Park

Dear Ms Dyer

I am writing to express my concern and distress at the numbers of people that are arriving at Rye Harbour daily during the present crisis. It is now impossible for me to walk in my local area without being surrounded by people and dogs. I am an elderly resident with health difficulties and am feeling increasingly restricted in where I can get exercise. Surely it cannot be helping the containment of the virus to have people arriving here and often obviously meeting others outside of their family bubbles. There are residents who are shielding who now feel unable to step outside of their homes. The car park was closed for a period when we went into the first lockdown and this significantly lowered the number of people visiting. Please can this be actioned again.

Thankyou

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

Sent from my Galaxy