

AGENDA

For the Icklesham Parish Council Meeting, Monday 11th January 2021 via video conferencing commencing at 7:15pm.

1. **The Chairman will invite members of the public to comment or ask questions on any matters relating to the business of the Council (15 minutes.)**
2. **To receive reports and ask questions of the County Councillor Keith Glazier and Rother District Councillors concerning County Council and Rother District Council matters (10 minutes.)**
3. **Apologies for absence.**
 - a. To receive and record apologies for absence.
 - b. To consider any requests for approval of reasons for absence, if any.Members are also asked to complete and sign the circulated sheet.
4. **Disclosure of Interests** - to receive any disclosure by members of personal interest required under the Council's Code of Conduct and to consider any written requests made by members for dispensation to allow them to participate in, and vote on, an agenda item for which they have a disclosable pecuniary interest. Members are reminded a) to repeat their declaration immediately prior to commencement of the item in question and b) complete the declaration of interests form.
5. **To consider and approve the signing by the chairman of the attached minutes of the additional full Council meeting of 30th November 2020.**

Matters Requiring a Decision by the Council

6. **Co-option of a Councillor** to fill one vacancy in the Winchelsea Ward. Valid applications will be circulated to all councillors before the meeting. Candidates will be offered the opportunity to speak in support of their application; this will be followed by a vote by way of a show of hands.
7. **Deed of easement.** To approve the recommendation from Open Spaces Committee to pass the Deed to the Council's Solicitor for review and advice prior to confirming approval of the draft to RDC. Once agreed, final copies for signature will be produced. Thereafter once signed to register the deed of easement with the Land Registry.
8. **Winchelsea Traffic Calming.** Clerk directs Council to review the project update contained within the Clerk's report and agree next steps in relation to funding and potential impact on the 21/22 budget.
9. **Icklesham Parish Council Website.** Clerk to provide verbal update on progress in transferring the IPC website to Rother District Council hosting.
10. **RBS Licenses and access.** The Clerk directs the Council to consider the purchase of an additional license for Rialtas Alpha and hosting solution by MicroshadeVSM to afford the Clerk joint access to Council financial records. Quotation and report enclosed.
11. **OFWAT Letter.** Council is asked to consider a recommendation from planning committee that the enclosed letter and report is sent by the Clerk on behalf of the Council to OFWAT in relation to the ongoing issues at Winchelsea Beach.

12. **Flagpole license.** The Clerk requests that Council review, with a view to approving for signature by the Clerk, the enclosed license from the Environment Agency.
13. **Councillor complaints.** Cllr Stanford requests that Council discuss the Council policy for dealing with Councillor complaints.
14. **Terms and conditions of use of recreation grounds.** Council to consider the recommendation from Open Spaces Committee for Council to adopt the revised terms and conditions of use of recreation grounds. Copy enclosed.
15. **Rye Bay FC.** The Clerk directs the Council to either approve or deny the request by Rye Bay FC to store roll away goals outside the pavilion as per information previously submitted and a verbal update from Cllr Stanford following her meeting with the FC.
16. **Winchelsea Beach Bus Shelter.** The Clerk directs Council to agree next steps.
17. **Icklesham Football Pitch.** Council to consider the recommendation from Open Spaces Committee that;
 - a. Works to the football pitch are deferred until Spring and that the quotation from Fitt Garden and Sports Maintenance was accepted at a price of £1408 + VAT. Copy enclosed.
 - b. Any underspend against the 2021/22 budget for these works be transferred to a fund for ongoing maintenance of all Parish sports pitches.
18. **Emptying of RHCP donation boxes.** The Clerk requests that the Council review the current system for emptying of the RHCP boxes in light of the latest government restrictions and increased level of risk with a view to deciding the best course of action.
19. **2021/22 Draft Budget.** The Clerk directs Council to review the suggested amendments outlined in the Clerk's report in relation to the draft budget. The Clerk then requests authority to proceed to apply for a **precept of £113,775** from Rother District Council.
20. To note the **Planning Committee** minutes of 9th and 23rd November and 14th December, already circulated. Any questions to be directed to the committee chairman.
21. **Financial Matters**
 - a) **Receipts and payments** report for the month ending 31st December 2020 - enclosed.
 - b) Items paid (to note) and **items for payment** to date in January 2021 – enclosed.
 - c) To approve New Clerks/RFOs: New Officers Training via SSALC on 28th January 2021 for the Clerk at a cost of £50. See Clerk's report.

Matters for Information or Noting

22. **Future meeting dates and venues.** Timetable of dates and venues for the next financial year is circulated for note. Timetable will be displayed on Parish notice boards and Council website.
23. **Programme of Works** up until the end of December. An updated list will be tabled.
24. **Correspondence.** Emails from residents concerning Rye Harbour Car Park. Copies enclosed.
25. **Reports of Councillors and Officers on Outside Bodies and Attending Events.** Members to update council.

26. Future meetings or events. See schedule for planned meetings of the council.

27. Date and venue for next meeting. Monday 8th March 2021 via video conference.